

Fifth Annual Statewide Transition Conference



2009 Participant Prospectus

Renaissance Schaumburg Hotel & Convention Center
Schaumburg, Illinois

2009 STATEWIDE CONFERENCE

MISSION TRANSITION:DESTINATION SUCCESS

Advocates for Access

CRP-RCEP U of I at
Urbana-Champaign

disabilityworks at the
Chicagoland Chamber
of Commerce

Downer's Grove South
High School

Family Matters (ARC
Community Support
System)

Family Resource Center
on Disabilities

Healthcare & Family
Services

IL Assistive Technology
Program

IL Chapter, American
Academy of Pediatrics

Illinois Community
College Board

IL Department of
Commerce and
Economic Opportunity

IL Dept. of Human
Services

Division of
Rehabilitation Services

Division of Mental
Health

IL Network of Centers of
Independent Living

IL Interagency
Coordinating Council

II State Advisory Council
on the Education of
Children with
Disabilities

IL State Board of
Education (ISBE)

II State Treasurer's Office
Rehabilitation Institute of
Chicago

Statewide Independent
Living Council of IL

UIC Division of
Specialized Care for
Children

To: **All Participants**

Date: **May 21, 2009**

Subject: **Illinois Statewide Transition Conference**

Another year has passed and the venue is set for the 2009 Annual Statewide Transition Conference. This year's event will take place November 8, 9 and 10, 2009 at the Renaissance Schaumburg Hotel & Convention Center, in Schaumburg, Illinois. The conference will offer youth, families, educators, health care providers, and community representatives the opportunity to explore transition options that support positive post school outcomes in the area of Health Care, Employment, Community Living, and Education.

On behalf of the steering committee, composed of a consortium of state and community agencies that collaborate to host the conference, we hope that we can count on you to participate as an exhibitor, sponsor, and/or advertiser. Based on previous conferences, we expect approximately 800 people to attend this year. This group will be comprised of health care providers, youth, families, educators, community agency representatives, and other professionals who are interested in working with transition-aged youth with disabilities. Advertisement in the Conference Program and Resource Handbook will certainly be used for years to come.

Enclosed is the Participant's Contract. Please complete and return the contract by **September 20, 2009** to Lucy Nelson, DSCC, 7013 North Stalworth Drive, Peoria, IL 61615 or fax to 309-693-5306.

Thank you in advance for your participation in the 5th Annual Illinois Transition Conference, ***Mission Transition: Destination Success***. If you have any questions, please contact Lucy Nelson or Cheryl Barrick at the Division of Specialized Care for Children at 309-693-5350 or John Spears at Health Benefits for Workers with Disabilities at 800-226-0768.

Sincerely,

Lucy Nelson
Exhibitor Committee Chairperson

Conference Exhibit Information

The exhibit area will be in a high traffic area of the conference **Register early.**
Space is limited and will be assigned on a first come, first served basis.

College/Health Fair Hours

Exhibits for this event will be held on Monday, November 9th from 9:00 a.m. to 3:30 p.m. As a courtesy to the registrants and fellow exhibitors, we request set up between the hours of 8:00 a.m. – 9:00 a.m.

General Exhibitor Hours

The exhibit floor will open from 1:00-4:00 p.m. on Sunday, November 8th, 8:00 a.m. to 4:00 p.m. on Monday, November 9th and 8:00 a.m. to 12:00 p.m. on November 10th. As a courtesy to the registrants and your fellow exhibitors, we request adherence to the opening and closing hours.

Booth Description

Each 10' x 10' booth includes:

One – 6'x30" skirted table

Two – folding chairs

Signage will also be provided

Booth Assignment

Exhibit space will be assigned, based on receipt of registration form with payment. All registrations will be confirmed. Conference steering committee reserves the right to make assignments or reassignments as necessary.

Electrical/Internet Connections

Electrical and internet connections will be available options at an additional **\$50.00** and **\$100.00** respectively.

Cost/Payment

Payment must accompany the Participant contract, and is due on or before September 20, 2009.

- **One Day College & Health Fairs:**

The cost of exhibit space per 10' booth is: \$35.

- **Three Day General Exhibits:**

The cost of exhibit space per 10' booth is:

For-Profit rate \$175.00 and \$75.00 Not-for-Profit.

Installation/Dismantling for Three Day Exhibits:

Exhibitor move-in will be allowed Sunday, November 8th from 11:00 a.m. to 1:00 p.m. The exhibit hall is scheduled to close Tuesday, November 10th at 12:00 p.m. Dismantling will begin after that time.

Advance Shipments

All advance shipments should be clearly marked and sent to:

Renaissance Schaumburg Hotel & Convention Ctr.

attn: Statewide Transition Conference

c/o Your Name

1551 N. Thoreau Dr.

Schaumburg, IL 60173.

Alternate Format

We strongly encourage you to provide all your handouts in alternate formats (large print, audio tape, CD, Braille). Many conference attendees are strong self-advocates, and not afraid to ask for what they need. Interpreters will be on-call to assist in your conversations with people who are deaf or hard of hearing.

Liability & Insurance

Every reasonable precaution will be taken to protect the exhibitor's property. However, the Conference Steering Committee will have no responsibility or liability for the exhibitor's property, owned or rented, his person, or that of his employees or agents, from personal injury, theft, or any other causes. Exhibitors are advised to carry floater insurance to cover exhibit material and public liability for injury to the person and property of others.

Security

Most of the exhibit area will be locked after set-up hours between conference days. If additional security is needed, exhibitors must obtain these services at their own expense.

Lodging

A block of rooms is available at the Renaissance at the rate of \$109.00 per night. Please contact the hotel at [Renaissance Schaumburg Hotel and Convention Center](#) or 847-303-4100 for reservations. Be sure to advise that you are attending the conference to receive this room rate. For other options, go to [illinois-hotels.org](#), then type in "Schaumburg".

Meals

A wide variety of meal options are available, both on site and nearby.

Advertisement

Registration also entitles vendors to a listing of company name, contact information, and booth placement in the conference handbook. Additional advertising space may be purchased. Please see the contract for details.

Sponsorship Opportunities

The unique opportunity to help offset the cost of speaker fees and/or registration fees for individuals and groups is again being offered for your consideration. Your contribution as a sponsor will help ensure students and families have access to current transition resources in our state! Involvement levels include:

\$500-\$1000: Free Exhibit booth

Over \$1,000: Free Exhibit Booth and

½ page advertisement in the
Conference Program Book

Please see the Sponsorship section below for further consideration.

